

# **GOLDEN GATE LIVE STEAMERS**

## **OFFICER ELECTION PROCEDURE**

1. In September, the President shall announce that elections are coming in December and ask for members to volunteer to serve on the nominating committee. The nominating committee shall consist of the Ombudsman and at least one other member. If there are no volunteers, the Ombudsman shall select at least one member to serve.
2. In September the Ombudsman shall poll the existing officers to see who is interested in staying in their office and who will be vacating the office. He shall then put a notice in the October CallBoy announcing that members who wish to serve are invited to advise the nominating committee of their interest.
3. At the October meeting the Ombudsman shall announce the list of candidates to date and again solicit candidates. The list shall be published in the November CallBoy.
4. If after the October meeting there is not at least one candidate for each office, the nominating committee shall start to actively recruit members until they have one candidate for each office. This list must be available for publishing in the December CallBoy.
5. The Ombudsman shall put an announcement in the December CallBoy that the election will be held at the December meeting. This announcement shall include the slate of candidates and clearly indicate that additional nominations may be made at the meeting.
6. The Secretary shall make up ballots with the candidates published in the December CallBoy. In addition to the known candidates, the ballot shall include a blank space for writing in candidates who announce their candidacy at the meeting.
7. At the December meeting as the first order of new business the President shall adjourn the regular meeting and open the annual business meeting. He shall then announce the slate as it stands and then call for any additional candidates. The final slate shall be written on the white board and ballots handed out. The ballots shall be counted and the results written next to the names on the board.
8. After the election is complete, the President shall ask for motion to close the annual meeting, and once that is done, re-open the regular meeting and proceed as normal.
9. The new officers will take over officially at the January monthly meeting.